



**Mission:** To inspire lifelong learning and leadership through experience, excellence, and innovation.  
**Vision:** Transforming the future through innovative learning.  
**Values:** We value learner success, integrity, respect, community, excellence and innovation.

## WITHDRAWAL FROM COLLEGE

<hr/>	<hr/>	<hr/>	<hr/>
Surname	First	Middle	Previous Female    Male
<hr/>			
Permanent Address			
<hr/>			
Town/City	Province	Postal Code	Student ID
<hr/>			
Campus	Program Enrolled In		

VOLUNTARY WITHDRAWAL FROM COLLEGE						
Dates of Attendance				<i>I hereby withdraw from all courses in which I am enrolled. I have returned all College property.</i>		
Start Date		End Date				
Year	Month	Day	Year	Month	Day	Student signature:
Have you returned: student ID card    library materials    lab equipment				Withdrawal Date:		
REASON FOR WITHDRAWAL						
Academics		Personal		Employment		Financial
						Health
						Other (Please state)
Are you sponsored?    Yes    No			Do you have a student loan?    Yes    No			
Name of sponsoring agency			Name of Lender			
FINANCIAL AID & AWARDS SIGNATURE/DATE						

**SIGNATURE OF COUNSELLOR, ACADEMIC ADVISOR OR DEPARTMENT CHAIR IS REQUIRED**

<hr/>	<hr/>	<hr/>
Signature	Title	Date
REQUIRED TO WITHDRAW FROM COLLEGE - OFFICE USE ONLY		
Dates of Attendance		REASON Absenteeism    Academic difficulties    Nonpayment of fees
Start Date		
Year	Month	Day
Year	Month	Day
Registrar's Signature		Reported by:
		Date:
		Comments
OFFICE USE ONLY - REFUND OF FEES		
Forfeit tuition deposit    Yes    No		
		Semester I    %
		Semester II    %
Total Refund		
Signature		Date
Notification to:    Department Chair    Information Technology    Library    Housing		

*The personal information on this form is collected under the authority of the Colleges Act and Section 32(c) of the Freedom of Information and Protection of Privacy Act. It is used to process your withdrawal from the College. Your withdrawal will be disclosed to sponsors or government loan granters. If you have any questions about the collection and use of this information, please contact the Registrar, 1-780-853-8429.*